

OPEN RECORDS REQUEST PROCEDURE

(Revised contact information as of 3/31/2016)

The Cross Creek Metropolitan District's records are open to the public. Official records are kept in the offices of the District Manager.

Written requests to receive copies of records may be submitted by faxing or mailing to the following address:

Cross Creek Metropolitan District
P.O. Box 1834
Colorado Springs, CO 80901
719-963-1809 phone
Elise.balancedmgt@gmail.com

Cost of copying records is .25 cents per page. Records that are readily available will be provided with ten (10) business days or less. Prepayment of fees may be required, depending on size of the request. The actual, necessary and direct costs of mailing any copies shall also be imposed.

Records are open for direct inspection by appointment. District office is at 711 N. Cascade Avenue, Suite 100, Colorado Springs, CO 80903.